Section 44A of the PID Act requires agencies to inform the Ombudsman of a decision to NOT allocate a disclosure for handling.

Agencies should complete this form to meet their s 44A notification obligations by sending it to the Ombudsman at [PID@ombudsman.gov.au](mailto:PID@ombudsman.gov.au) within 10 business days of the decision. Please ensure you save a copy of the completed form for your agency’s records.

NOTE: If the reason for not allocating is because of a National Anti-Corruption Commission (NACC) stop order direction, please complete Form – 6 Notification of a stop action direction.

1. **Agency information:**

|  |  |
| --- | --- |
| Agency name |  |
| Agency contact for this notification (name, email address and phone number) | *(Ombudsman correspondence will be sent to this person/email address)* |
| Agency PID reference number |  |
| Date disclosure received | Click here to enter a date. |
| Allocation Decision date | Click here to enter a date.  *NOTE: the allocation decision date is the date the Authorised Officer (AO) makes a decision under s 43(3) to allocate or not allocate the disclosure.*  *Allocation decision date is the date the AO decides under s 44A not to allocate the disclosure for handling under the PID Act.* |
| To whom was the disclosure first made to? | Choose an item. |

1. **Decision NOT to allocate**

|  |  |
| --- | --- |
| Reasons for not allocating | Choose an item. |
| Action to be taken or proposed to be taken by AO to refer or facilitate referral |  |

1. **Discloser information:**

Information about providing details of the action to be taken.

|  |  |
| --- | --- |
| Is the discloser anonymous (no name or contact details provided)? | Choose an item. |
| If not anonymous and the discloser consents, please provide the discloser’s name and contact details | *(If the discloser is NOT a public official or has not been deemed to be a public official under s70 of the PID Act, the discloser’s name, contact details & status are not required)* |
| What is the status of the discloser? | Choose an item. |
| Date the discloser deemed a public official? | Click here to enter a date. |

1. **Other law or power referred under**

If you have selected ‘Conduct disclosed would be more appropriately investigated under another law or power’ please provide the following information.

|  |  |
| --- | --- |
| Law or power referred under |  |
| Date referred | Click or tap to enter a date. |
| Agency/area referred to |  |

1. **Personal work-related grievance**

If you have selected ‘Not disclosable conduct (Personal work-related grievance)’ please provide the type of grievance the disclosure related to.

|  |  |
| --- | --- |
| Type of grievance disclosed | Choose an item. |
| If ‘Other’ has been selected, please describe the grievance |  |

1. **Notification to discloser**

The discloser must be notified of the decision not to allocate; the reasons for the decision; if any action has been or is proposed to be taken to refer the matter for investigation under another law or power; if no action is proposed, any courses of action that might be available to the discloser under another law or power.

|  |  |
| --- | --- |
| Date discloser notified | Click or tap to enter a date. |

1. **Referral to National Anti-Corruption Commission (NACC)**

|  |  |
| --- | --- |
| Has any part of this disclosure been referred to the NACC | Choose an item. |
| If yes, what does the referral relate to | Choose an item. |
| If yes, what date was the information referred to the NACC | Click here to enter a date. |